

RE: Delivery - Tables, on-site storage, electric, ba...

Subject: RE: Delivery - Tables, on-site storage, electric, bathroom
From: Miki Payne <Miki@hbdrollinger.com>
Date: 07/11/2016 02:47 PM
To: Cynthia Rogers <westchester.cfm@gmail.com>
CC: Donald Duckworth <duckworth.donald@gmail.com>

Miki Payne
Operations Manager

Drollinger
P R O P E R T I E S

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Los Angeles, CA 90045
(310) 417-8048 Ext. 15

From: Cynthia Rogers [mailto:westchester.cfm@gmail.com]
Sent: Monday, July 11, 2016 1:02 PM
To: Miki Payne
Subject: Delivery - Tables, on-site storage, electric, bathroom

Hi Miki,

Just a heads up, we have a few items being delivered to you at the office location - purchase order is attached, should arrive by this Wednesday during normal business hours. Is there any chance we can get them moved over to the on-site storage along with your raffle items? Also, I'd love access in advance if possible - have a ton of stuff ..ideally by this Wednesday/Thursday if you can.

Also for **electrical hook up**, do we have access to electric? I can run a long extension cord with safety strips but we need electric for the musician and also for the Councilman and Emcee --just need a simple plug in outlet.

For the **bathrooms**, I'll draft up something shortly so we have that ready to go.

Thanks as to all, I know there's been a ton of moving parts and you have been so helpful - once we get through this, should be clear sailing :) All else is moving moving, we have everything set from the run of show to the farmers, vendors, music, kids activities ...right on down to the visiting Alpaca! :)))

Here anytime,

Best,

Cynthia

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Cynthia Rogers
Westchester Farmers' Market
Operations & Market Management
(310) 936-9060